

Respite Services RFA #RES-9000-18 Questions and Answers

I am having difficulty accessing the links for On-line contract documents in Appendix F of the RFA. When I click on the link it says "webpage not available".
It could be an issue with your browser. Make sure you're using either Internet Explorer or Chrome, and set them to "compatibility mode". If this doesn't work, it may be an issue with your equipment not being able to communicate with ours. We've set this up in a way that almost all computers are able to open the links. Unfortunately, if your computer cannot open them, there's not anything we can do. In that case, I'd suggest trying a different computer, perhaps at a different location. If that doesn't work, let me know and I'll email you the documents.

What degree or level of "risk" is acceptable for consumers of this grant? Can eligible consumers have active social services involvement (such as Work First assistance, Food and Nutrition Services, Medicaid, WIC or Child Care Services)?
Eligible consumers may include families with social services involvement, as long as they do *not* have active confirmed or unconfirmed child abuse and neglect reports.

Please define the word "interval" in the following sentence (page 16): "Outcomes will only be measured for families that receive a minimum of two intervals of respite totaling 12 or more hours of service..." Also, in what time frame would these "12 or more hours of service" need to be completed?
"Interval" referrals to one session of respite care. The "12 or more hours of service" must be completed within a year.

Some examples of respite models of service are identified on page 14. Would the following examples fit into the broad definition of acceptable respite services: (1) targeted consumer support groups held in community organizations that provide respite for caregivers; or (2) educational groups for children which would also provide respite for their caregivers?
(1) The issue with consumer support groups is that these services are more appropriate as family support programs, not respite; however, support groups may be considered respite if the service is structured so that families receive temporary care for their children. (2) Educational groups for children may be appropriate as respite services when they also provide temporary care for children which may alleviate risk factors for families.

Page 20 identifies the required content for the sustainability plan and indicates that the Anticipated Revenue Summary Form and Funding Chart should accompany this 3-year plan. For a large agency, should these documents be completed based on the overall budget, a department/division budget, or a programmatic budget?
As you've stated, the issue is sustainability, so you should submit the documents based on the budget that best supports the sustainability of the respite services that you're proposing. NC DSS does not specify which budget is best for this purpose. Your agency must make this determination.

In the past we always had a Memorandum of Agreement (MOA) with our local DSS. Do we need an MOA with local DSS? This RFA does not require MOA(s) with local DSS(s).

I wanted to clarify the one county submission – in the past we accepted referrals from adjoining counties for respite. If granted one application for one county does this mean we cannot accept referrals outside our county? The intention of the “one county” rule is that we do *not* want agencies applying for multiple respite awards within the same county. Also, we do *not* want agencies to apply to submit a single application to serve a multi-county area with a combined award (i.e. serving three counties at \$120,000 per year). However, if your agency proposes to serve adjoining counties at a total of \$40,000 per year, this is acceptable.

Are we allowed to apply for \$80,000 this year for our center-based respite and the voucher-based respite? If we will be serving seven counties, do we need to submit seven applications? You may *not* apply for two awards in the same county, even if the services are different. You may submit one application for \$40,000 to serve all seven counties, or you may submit separate applications for individual or adjoining counties. An option for you might be to submit one application for the county in which you provide center-based services and submit another application for voucher-based respite covering the other counties.

When referring to Appendix D - NC County Child Victimization data, are these figures percents? Or per 100? Per the definition on page 30, the annual rate of child victimization is the number per 1,000 children.

There is a single column for abuse and neglect rate - for example for the state it is 0.53, however there are separate columns for abuse with a state rate of 0.43 and a separate column for neglect 3.98. If it means that documentation was kept on reports made that included both abuse and neglect (.78) and then separate for reports of abuse and separate for reports of neglect would I need to add together all 3 of those columns in order to get the rate of abuse and neglect for my county? The column for “abuse & neglect” is the rate for cases with *both abuse & neglect*. The column for “abuse” is the rate for cases with *abuse only*. The column for “neglect” is the rate for cases with *neglect only*. The column for “dependency” is the rate for cases with *dependency only*. The number in the “rate of substantiations” is the total of the “abuse & neglect”, “abuse”, “neglect” and “dependency” columns. The number in the “rate of victimization” column is the total of the “rate of substantiations” and “services needed” columns.

Is there a standard rate of reimbursement for a respite provider that should be used in the grant? No.

Can caregivers that are grandparents with physical or legal custody of their grandchildren be a target population served by the grant if there have been no confirmed or unconfirmed reports received on them? Yes, but only if there’s *not* an active confirmed or unconfirmed abuse and neglect report on the child, regardless of

which caregiver is involved.

Since the respite grant is intended for primary & secondary prevention activities (whereas, in the past, it has been associated with tertiary prevention), can you provide some examples of acceptable services & programming? The RFA lists several examples of acceptable respite services on page 14.

Is “Parents Anonymous” an acceptable evidence-informed model to use for the purposes of this grant? You are not required to provide an evidence-informed model. You are only required to speak to emerging evidence regarding respite services.

We are proposing to continue offering the Parents Anonymous Program with the Respite funding for domestic victims without unconfirmed/confirmed child abuse and neglect reports. Will it be considered as primary services if the domestic violence victims are self referred and secondary services if they are referred through the health department? Can we include both wording in the Scope of Work?

They’re all secondary services because domestic violence is considered a risk factor associated with child victimization.

I want to confirm that the proposal should be single spaced. Per the instructions on page 16, type should be single spaced.

On Direct Client Services Page, it says: “Count all pages of Proposal Summary, stopping at Attachment C to determine the total number of pages & insert in the blank after the ‘of’ and then delete these instructions. Page 1 of ____”. What is Attachment C? Then on the Direct Client Services instructions page, it says: “Number all pages consecutively including the budget pages in top right corner.” Please help me understand the expectations for page numbers.

The directions for the Direct Client Services are outdated. I apologize for not catching this earlier. Please simply number your entire application consecutively in the top right corner.

Is it required that all pages of the original and copies are numbered and/or labeled with a running header? Your application must be numbered, but you are not required to have a running header. Please see the previous question regarding page numbers.

Are footers required? No, please see the previous question regarding page numbers.

Is a “Capacity Checklist for Implementation” required? If so, is there a standardized form for this? The Capacity Checklist is not required for this RFA.

Is it required to include the cost of the required trainings (Connecting Families, etc.) in the budget narrative? No, you are not required to include cost of trainings in your budget, but you are allowed to include travel costs for training if you wish.

If we have questions about the answers in this document, will we be able to get them answered? If I receive follow-up questions, I will email the answers to all agencies who've submitted a letter of intent.

Thanks for your interest in applying for the Respite Services awards!

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